



ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

Division of Emergency Management State Training Offering



C992: Auxiliary Communications Event ID Number: C992-010

Location:

DEMA/EM SEOC
5636 E. McDowell Road
Phoenix, AZ 85008

Dates:

December 14-15, 2024
8 A.M. - 6 P.M. each day

Description: Volunteer emergency communications operators/groups, using amateur radio, have been providing backup communications to public safety for nearly 100 years. Event planners, public safety officials, and emergency managers at all levels of government utilize their services. Often, amateur radio services have been used when other forms of communications have failed or have been disrupted. Today, nearly all the states/territories have incorporated some level of participation by amateur radio auxiliary communication operators into their TICPs and SCIPs. This course focuses on auxiliary communications interoperability, the relationship between the COML and the volunteer, emergency operations center (EOC) etiquette, on-the-air etiquette, FCC rules and regulations, auxiliary communications training and planning, and emergency communications deployment. It is intended to supplement and standardize an operator's experience and knowledge of emergency amateur radio communications in a public safety context.

Mandatory Prerequisites:

- IS-0100: An Introduction to the Incident Command System, ICS 100
- IS-0200: Basic Incident Command System for Initial Response, ICS 200
- IS-0700: An Introduction to the National Incident Management System
- IS-0800: National Response Framework, an Introduction

These mandatory prerequisite courses can be found and completed online at <http://training.fema.gov/IS>

- Past experience in auxiliary emergency communications
- An active FCC amateur radio license

Target Audience: This class is designed for those auxiliary emergency communicators and groups who volunteer to provide backup emergency radio communications support to public safety agencies. Typically, this includes amateur radio and Radio Emergency Associated Communications Team (REACT) communicators, but may include other volunteer emergency communicators.

Registration: Self-registration through the state's online registration system at dematraining.az.gov is required. Enrollment no later than 14 days prior to the start of the course is recommended. New users will be required to create an account prior to enrollment. Instructions are included on page 2 of this bulletin. For assistance, contact the DEMA Training

Course dates and location are subject to change. Check your Portal account prior to attending for the most current status of this event.

Branch at 602-464-6225 or training@azdema.gov.

Costs: This training offering is provided at no cost to eligible participants.

Click [here](#) to subscribe to our training distribution list.

Registration Instructions

- 1. To register for an event**, visit dematraining.az.gov. This is a self-enrollment system. Participants must have their own account and self-enroll for training.
- 2. To create a new account**
 - a. Click on the “WebForms” link under the resources section on the right side of the page.
 - b. Click “Request DEMA Training Portal Account”, complete the form and click submit. Your request will be reviewed within one to two business days. Once your account is approved, you will receive a welcome email with instructions for completing the setup process and accessing your account.
- 3. If you have an existing Acadis Portal Account**
 - a. Log in with your email address and password.
 - b. If you have forgotten your password, click on the “Reset your password” link under the password field. You will need to enter the email address associated with your account. If you have forgotten your login email address, please contact us at 602-464-6225 or training@azdema.gov for assistance.
- 4. Search for an event**
 - a. Once logged in, click on or hover over “Training & Events” (left navigation pane) and click “Available Training”.
 - b. You will see a list of all currently available training events. Click on the course name for details.
 - c. Using the “Filters” button toward the top right of the screen, you may search by keyword, course number or other criteria.
 - d. To the right of each course there will be a button to register or join the waitlist (if the class is full).
 - e. Be sure to view and note the training event details by clicking on the event name.
- 5. Two ways to register**
 - a. From the Training Event Details screen click on “Request Enrollment” on the bottom right. You will be brought to a screen that will confirm the event name and your contact information. To enroll, click “Submit Request” on the bottom right corner.
 - b. From the List of Available Training screen, click the link that says, “Register” on the right side of the event. You will be brought to a screen that will confirm the

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event name and your contact information. To enroll, click “Submit Request” on the bottom right corner.

- c. If the class has mandatory prerequisites, you will be asked to upload documentation to fulfill the requirement. Once complete, click “Submit Request”.

6. To cancel your registration

- a. Log in to your account and click “Home” tab (left navigation pane). Scroll down to the “Training History” section. All requested training will be listed in that area, along with completed training.
- b. For training events that you have a “Pending” status for, click “Cancel Request” next to the event you wish to cancel. You’ll be asked to confirm your cancellation, and then will receive an email confirmation of your cancellation.
- c. Training events that you have an “Enrolled” status for cannot be self-cancelled. Please call 602-464-6225 or email training@azdema.gov to cancel.

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